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NFAC # 4463-72

THE DIRECTOR OF CENTRAL INTELLIGENCE

WASHINGTON, D.C. 20505

Deputy Director for National Foreign Assessment

23 August 1979

MEMORANDUM FOR: Director of Central Intelligence

Deputy Director of Central Intelligence

SUBJECT : First Report on Activities

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Stan :

1. Before leaving for two weeks leave, I want to report to you on what I have been doing this week.

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2. I have set in train a number of studies and papers.

a. I have asked Dick Lehman to prepare a paper on the role and functions of the National Intelligence Officers and their relation to the responsibilities of the intelligence producing offices in NFAC. Dick will take this up upon his return from leave after Labor Day. We will aim for a first draft by early October.

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b. I have asked the Senior Review Panel to prepare a study of the NIE/IIM as the major instrument of inter-agency intelligence assessment. This is designed to provide a basis for answering your question (at the recent meeting with the NIOs) as to what the difference is between an NIE and an IIM. Once we in this building have considered the study, we may want to take up the subject with the Community participants in the interagency assessments process. The SRP is aiming to complete this paper by mid-September.

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c. Dick Kerr is beginning an exploratory review of NFAC practices in the production of current intelligence, starting with a look at what we mean by the term "current intelligence." I have the impression, for example, that what Ivan Selin meant by "current intelligence" in his report of 12 July was not what is in the National Intelligence Daily but rather what I think of as current policy support, that is, the extent and volume of ad hoc requests at all levels in the NSC Staff, State, and Defense (to name a few) that require more or less immediate response. In any event, we need to get a better grasp on the subject. When we have that, we'll be in better shape to address such issues as publication of the MID. Kerr is working against a 14 September deadline. []

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d. John Hicks is examining the NFAC staff structure to see what changes should be considered. Some consolidations may be possible. In addition, I would like to look at expanding the scope and nature of the planning function. Deadline: end of September. []

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e. [] is leading a working group effort to develop a framework whereby the planning for research production in the NFAC producing offices would proceed on a coordinated basis through the institution of a common planning approach and a uniform planning cycle. This would, in effect, put the planning for research production in the Offices on the same basis as now exists for the NIE/IIMs and would facilitate relating the two areas of endeavor. Deadline: 14 September. []

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f. [] is developing a statement of policy regarding the coordination of intelligence production within NFAC. The object is to have a workable, general guideline for the use of analysts and supervisors as they address the problems of coordination in preparing intelligence assessments. Deadline: 28 September. []

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3. Throughout the next two weeks I will be in the area and can be reached if you need me. John Hicks will be acting for me. I will be back on Thursday, 6 September.

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Bruce C. Clarke, Jr.

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